

APPLICATION FOR LEAVE

Dat:

Name of the Parent:.....

Address:

..... Ph:.....

The Principal
Asian International School,
Jimbaran, Bali

Sir,

My son/daughter(name) studying in
gradewas not / will not be able to attend classes on

(date/s) due to

.....(reason). I request
you to kindly grant him/her leave of absence.

Thank you.

Name & signature of the parent

Remarks by the Class teacher:

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Remarks by the Principal:

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